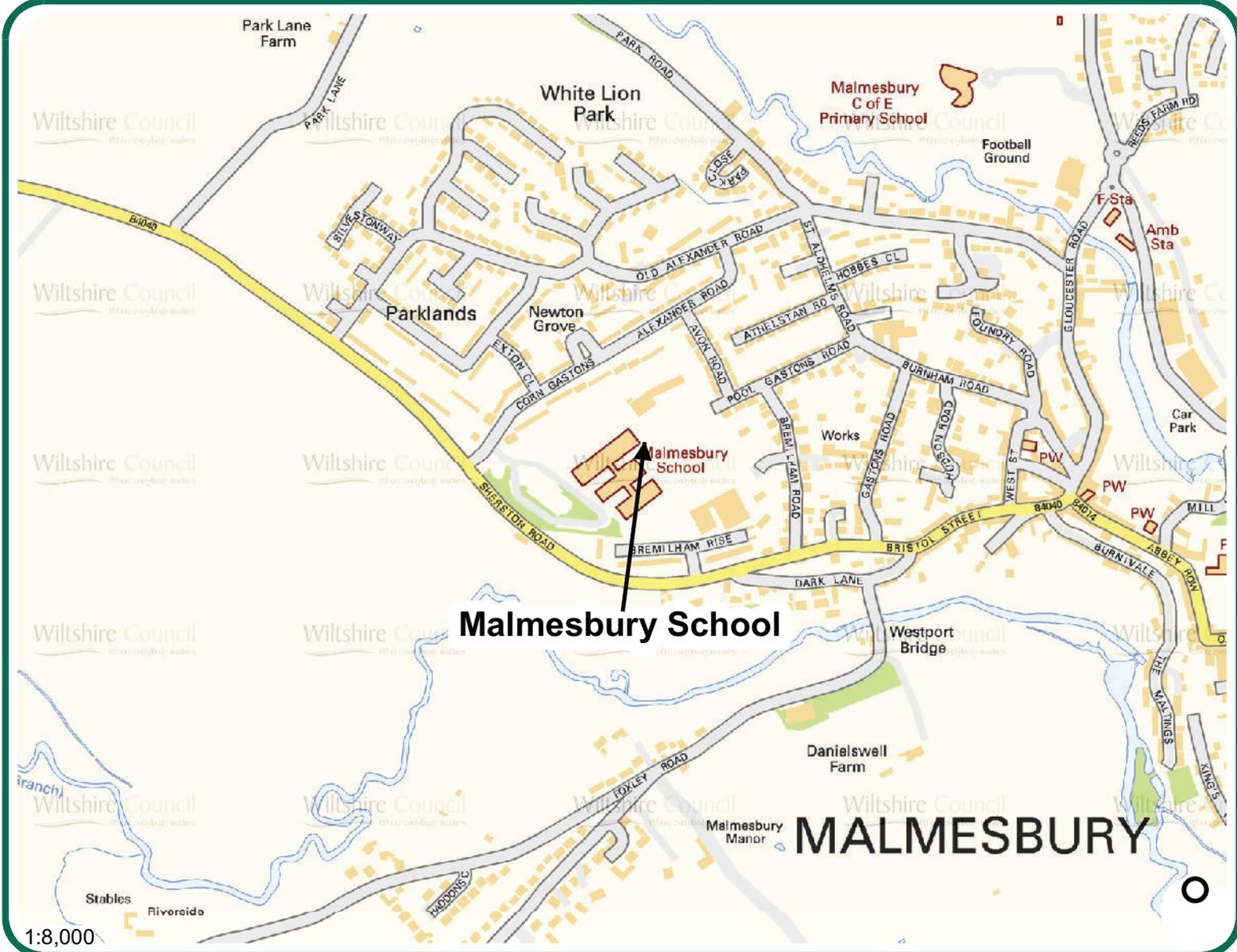


Malmesbury School
Corn Gastons
Malmesbury
Wiltshire
SN16 0DF

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Malmesbury Primary School, Tetbury Hill, Malmesbury, Wiltshire,
SN16 9JR
Date: 7 July 2010
Start Time: 7.00 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer) Tel: 01249 706612/Email:
alex.smith@wiltshire.gov.uk, Tel: 01249 706612 or (e-mail) alex.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Simon Killane (Vice Chairman), Cllr Carole Soden and Cllr Toby Sturgis

Wiltshire Council Officers

Miranda Gilmour (Community Area Manager), Niki Lewis (Service Director for Communities, Libraries, Heritage and Arts), Martin Litherland (Waste Contracts and Development Manager), Alexa Smith (Democratic Services Officer) and Jacqui White (Shared Services and Customer Care)

Town and Parish Councillors

Brinkworth - John Beresford*

Charlton - Mark Wilkins*

Crudwell - Terry Fraser*, Gerda Hayes and Ian McKay*

Lea and Cleverton - John Cull* and John Parmiter

Little Somerford – Tony Pooley*

Luckinton and Alderton – George Lyneham*

Malmesbury – Catherine Doody, Ray Sanderson and Andrew Woodcock

Minety – Graham Thorne

Sherston – Martin Rea*

St Paul Malmesbury Without – Roger Lee*

* = Denotes nominated representative

Partners

Wiltshire Police - Sergeant Martin Alvis

Malmesbury and the Villages Community Area Partnership – Peter Gilchrist and Sid Jevons* and Sue Webb

Burton Hill Caravan Park – Audrey Hately

Gazette and Herald - Joe Ware

Glovers Court Group – Anna Haggerty and Sheena MacBayre

Malmesbury ABC – Gerald Goldstone, Mark Jenner and Sam Winstone

Malmesbury and St Paul Residents Association – Roger Budgen

Malmesbury River Valleys Trust – Frances Goldstone

Malmesbury Tree Warden – Ted Palmer

Wiltshire and Gloucestershire Standard - Tina Robins

Members of Public in Attendance: 53

Total in Attendance: 92

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
3.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed those present to the meeting and thanked Malmesbury Primary School for hosting the evening.</p>	
4.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Councillor John Brady (Cabinet Representative for Economic Development, Planning and Housing), Andrew Carnegie (Malmesbury Town Council), Michael Franklin (Wiltshire Fire and Rescue Service), Jo Howes (NHS Wiltshire), Terry Mockler (Hankerton Parish Council), Charlotte Morris (Malmesbury Secondary School), Councillor John Thomson (Chairman of Malmesbury Area Board) and John Tremayne (Easton Grey Parish Council).</p>	
5.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 12 May 2010 were approved and signed as a correct record.</p>	
6.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
7.	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack. The Chairman reminded the meeting that the consultation on the Local Transport Plan draft Parking Strategy would be available for viewing at http://consult.wiltshire.gov.uk/portal from 12 May. Wiltshire Council would welcome comments on this document and there was the opportunity to respond to specific questions and make general comments at a number of points in the document. The consultation would run from 9.00 am on Monday 12 July until 5.00 pm on Friday 3 September.</p>	
8.	<p><u>Partner Updates</u></p> <p>The Chairman noted the written updates from partners included with the agenda pack and invited partners to add any further information if appropriate.</p> <p>a) The written update from Wiltshire Police was noted. With regards to the Community Speedwatch Scheme, there had been successes in Dauntsey where third and fourth time</p>	

	<p>offenders in the Community Area were being tackled. Third time offenders were given advice and fourth time offenders were also fined £80. A development of this monitoring was they were also collecting good information regarding travelling criminals.</p> <p>b) The written update from Wiltshire Fire and Rescue Service was noted.</p> <p>c) The written update from NHS Wiltshire was noted.</p> <p>d) The written update from Malmesbury and the Villages Community Area Partnership was noted. Sid Jevons asked to amend the update regarding CCTV, to read <i>“The aerial(s) has been ordered and a site inspection carried out”</i>. The Partnership would be looking for an Officer to work with and this would be advertised in the local paper. The next event would be Wednesday 8 September at 7.00 pm, for a 7.30 pm start in the Town Hall, Malmesbury. The event would be an opportunity for the Partnership to further consult about local transport issues and to publicise all travel options available.</p> <p>e) Information received from the town and parishes was that Sherston Boules and Carnival would take place from Saturday 10 to Sunday 18 July 2010.</p>	
9.	<p><u>Waste Consultation</u></p> <p>Martin Litherland, Head of Service for Waste Collection, gave a short presentation on the waste consultation. This was being held with a view to unifying the service across the county and meeting stringent targets to divert more waste from landfill. 40% of waste was at present recycled across the county.</p> <p>Wiltshire Council was putting forward a proposal that would harmonise the range of collections provided across the county. The existing kerbside black box scheme would be complemented by a kerbside collection of plastic bottles and cardboard every two weeks and a non chargeable optional kerbside collection of garden waste every two weeks. However, these additional recycling services could only be offered if the waste that was left over was also collected every two weeks, to enable the re-use of existing resources and vehicles. This service was currently provided in the east and west Wiltshire, but would be a change in the north and the south of the county.</p> <p>If you would be interested in contributing to the review, please have your say on the Wiltshire Council website at: http://www.wiltshire.gov.uk/council/focuson.htm?aid=103846 or complete and return the leaflets available at the meeting.</p>	

	<p>Questions on the subject were taken from the floor. Points covered included:</p> <ul style="list-style-type: none"> • Having two or three garden waste bins provided free of charge was a level of service detail that had not yet been confirmed • The garden waste collection service would be provided as widely as possible • Examples of best practice from across Europe to encourage recycling had been researched to feed into the Wiltshire Council proposal • Councillor Sturgis would continue to take forward the issue of having a single commercial waste contractor in the local area with the present Government. 	
10.	<p><u>Cabinet Representative</u></p> <p>Councillor John Brady, Cabinet Representative for Economic Development, Planning and Housing was unfortunately unable to attend the meeting. If you have any questions relating to his area of responsibility, please submit them to Alexa Smith (Democratic Services Officer), 01249 706612 or alexa.smith@wiltshire.gov.uk and Councillor Brady will provide written responses.</p> <p>Councillor Sturgis stepped in and provided a short update about the relevant policy context. There had been an exhibition available to view before the meeting on this subject. The coalition Government had revoked regional policy (Regional Spatial Strategies) and this would be abolished after recess. Preparation of the Wiltshire Core Strategy would continue, to include a review of housing numbers in Wiltshire. In the interim period before the Core Strategy was finalised all major applications (for example Park Road) would be considered on their merits against national policy and saved development plan policies. Any information submitted by developers, including developer-led consultations, in support of applications would be scrutinised as part of the decision making process to check their validity.</p> <p><u>Decision</u> Councillor Brady would be invited to attend a future Malmesbury Area Board meeting.</p>	
11.	<p><u>Public Consultation - Library Review</u></p> <p>Niki Lewis, Service Director for Communities, Libraries, Heritage and Arts, gave a presentation on the review of how the library service should be delivered. This covered the following main points:</p> <ul style="list-style-type: none"> • £500,000 savings were to be achieved within two years 	

	<ul style="list-style-type: none"> • 98% of library customers think the standard of customer care is good or very good • The impact of reading and literacy on people’s lives, including their career prospects and health and wellbeing • What the library service offers now • What a future library service may offer, such as time zones for different groups (Noisy Fridays/Quiet Mondays), longer core opening hours and late night opening, meeting rooms for public use, refreshments, e-readers, washroom facilities, Wi-Fi access, game zones and plasma screen broadcasts. <p>There was the opportunity to contribute to the review through opinion cards at the meeting asking the top five priorities for a library service in the future.</p> <p>Questions from the floor were also invited. The provision of encyclopaedias in paper copy as well as electronic was discussed; for the same price as one set of books, the service could be provided to all library users, in the library, at home and in an office. Electronic encyclopaedias could too be searched more much more effectively. It was confirmed there were no plans to charge for internet usage in libraries.</p>	
12.	<p><u>Part Night Lighting in Wiltshire</u></p> <p>Councillor Sturgis gave a short presentation on a scheme to reduce unnecessary street lighting in Wiltshire, for communities to reduce their carbon footprint, reduce light pollution of the night sky and reduce energy costs. Councillor Sturgis asked for volunteers to take part in the scheme.</p> <p>Sergeant Martin Alvis contributed that burglars do not like dark places and having less street lighting could reduce anti social behaviour by encouraging people to go home. Crime rates are especially low in Minety, a parish with minimal street lighting.</p> <p><u>Decision</u> Malmesbury and the Villages Community Area Partnership volunteered to coordinate responses from the parishes, who were asked to feed back information by the end of September 2010.</p>	
13.	<p><u>Local Transport Scheme Funding Allocation</u></p> <p>The Malmesbury Area Board were asked to set up a Community Area Transport Group to identify schemes they wished to progress using the discretionary highway budget that had been allocated to the Area Boards.</p>	

	<p>The amount of funding available to the Area Boards would be confirmed in due course. The allocation would be for capital funding and could only be used to provide new and improved infrastructure. It would be used for schemes that improved safety, increased accessibility and sustainability by promoting walking, cycling and public transport, and improved traffic management.</p> <p><u>Decision</u> The Malmesbury Community Area Transport Group would comprise of Malmesbury Area Board Councillors and a nominated representative from each division.</p>	
14.	<p><u>Community Issues Update</u></p> <p>The Community Area Manager provided a summary of current community issues and reminded the meeting that community issues can be submitted and their progress tracked online from the Wiltshire Council website: http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=Malmesbury</p> <p>The Area Board was then asked to agree the issues to be closed. A question was asked regarding issue 562 (needing a crossing on Tetbury Hill Road near Filands). This would be an issue for the newly established Community Area Transport Group.</p> <p><u>Decision</u> The Community Area Manager would close issues 442 and 443 (relating to noise and anti-social behaviour from young people and cars in the town and long stay car park at Station Yard) and issue 813 (concerning the pavement in Pool Gastons Road).</p>	
15.	<p><u>Community Area Grants Scheme</u></p> <p>Consideration was given to the two funding allocations made to the Community Area Grants Scheme.</p> <p><u>Decision</u> Minety Pre-School were awarded £1,508 towards the cost of providing a safe all weather play area within the pre-school garden, conditional on the balance of funding being in place.</p> <p><u>Decision</u> Crudwell Village Hall and Recreation Ground were awarded £2,912 towards refurbishment of the main hall and the committee room floors, conditional on the balance of funding being in place.</p>	

16.	<p><u>Performance Reward Grant Scheme</u></p> <p>An expression of interest had been received from Malmesbury Amateur Boxing Club's Headquarters who were seeking £20,000 towards a £28,200 project to raise the building by 1.3 metres in order to provide flooding protection to the building and to replace/reinstall equipment and paint external walls. The purpose of this project was to stop further flood damage which resulted in club closures due to flooding damage.</p> <p>A representative from the Boxing Club spoke on behalf of the project. The club was a voluntary organisation charging no joining fees or subscriptions and catered for 20-30 members from across the Community Area. The number of members was hoped to increase when young people go back to school in September.</p> <p>The objectives of the project were to promote boxing as an alternative sport, which required determination and discipline to a range of young people. The club had received positive feedback from Malmesbury Secondary School on the difference participation made to certain pupils.</p> <p><u>Decision</u> Malmesbury Area Board would take up the offer to visit the Malmesbury Amateur Boxing Club's Headquarters before the September Area Board meeting.</p> <p><u>Decision</u> The expression of interest from Malmesbury Amateur Boxing Club in the Performance Reward Grant Scheme would be deferred until the September Area Board meeting.</p>	
17.	<p><u>Youth Transport Project</u></p> <p>A major conference was held for young people in Wiltshire in February 2010 to discuss the issues that were important to them. Transport issues in the local area were identified as being a main concern. After the conference, Cabinet allocated up to £4,000 funding to Malmesbury Area Board to address transport issues. At the meeting the Councillors were asked to match fund the transport and young people project funding allocated by Cabinet.</p> <p><u>Decision</u> Malmesbury Area Board would match fund the transport and young people project funding allocated by Cabinet by £4,000 from the Area Board budget.</p>	

18.	<p><u>Outside Body Appointments</u></p> <p>The appointments to outside bodies which were made by the Board last year would continue for 2010/11.</p> <p>Activity Zone Leisure Centre Advisory Committee – Councillor Killane Malmesbury Community Trust – Councillor Soden and Councillor Thomson Malmesbury Youth Issues Group (CAYPIG) – Councillor Killane and Councillor Thomson.</p>	
19.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting and noted that the next Area Board meeting would be held on Wednesday 15 September 2010 at 7.00 pm at Malmesbury Secondary School, with refreshments available from 6.30 pm.</p>	

Malmesbury Area Board 15 September 2010

Chairman's Announcements

Councillor Jane Scott

Councillor Jane Scott, Leader of Wiltshire Council, will be attending the next Malmesbury Area Board meeting on Wednesday 10 November 2010 at Brinkworth Earl Danby's Primary School. Please submit any questions to Councillor Scott in advance to Alexa Smith, Democratic Services Officer, on 01249 706612 or alexa.smith@wiltshire.gov.uk by Wednesday 27 October.

Temporary Road Closure on Part of Callow Hill, Brinkworth

There will be a temporary road closure on Callow Hill in Brinkworth from a point 860 metres north of its junction with Whitehill Lane for a further 50 metres covering the road over rail bridge. The closure will commence on the 27th September 2010 and is anticipated to take one week to complete.

Dauntsey Bridge Replacement Works

Construction works are currently programmed to start on Dauntsey Bridge from October 2010 and are anticipated to take 6-8 weeks to complete. Part of Dauntsey Road from its junction with Winkins Lane in an easterly direction to its junction with Church Lane will be closed to vehicles only for the duration of the works. Access for pedestrian, cyclist & equestrian users will be maintained. A diversion route will be provided and fully signed for the duration of the road closure. Wiltshire Council Passenger Transport are hoping to provide a shuttle bus between Little Somerford & Great Somerford.

Updates from Parish Councils

As partners of Malmesbury Area Board, if Parish Councils could supply an update on their work to be included in the agenda pack, this would be appreciated. Please contact Alexa Smith, Democratic Services Officer, on 01249 706612 or alexa.smith@wiltshire.gov.uk, if you would like to supply a regular update and a timetable of deadlines and report template will be sent to you.

Reminder to Parish Councils regarding Community Flooding Consultation

Please could any parishes that have not yet returned their flooding information request details, do so as soon as possible. These should be sent to Renate Malton (Project Officer) at the address below:

Derby Court
White Horse Business Park
Trowbridge
BA14 OXG.

If you have lost your original pack or require an additional one for any reason, please contact Renate Malton, on 01225 712514 or renate.malton@wiltshire.gov.uk.

Wiltshire Council has a duty under the Flood and Water Management Act to establish, quantify and record the levels of flooding within the county following on from the Pitt review and recent major flooding events. As a lead authority, Wiltshire Council can ask other bodies within the county to provide relevant information in order to allow the discharge of duty. This duty is on both lead and local authorities, which includes town and parish councils.

Wiltshire Council is beginning to get enough data to start making statistical comparisons, for example the number of parishes who have reported internal property flooding, have flood supplies and are on the Environment Agency warning telephone list. This is providing information on where in the county Wiltshire Council might like to prioritise storing flood supply equipment, or where the parish have identified issues with blocked culverts/drains enabling us to investigate the current schedules.

The information Wiltshire Council has received to date has been on the whole very good, it has been loaded onto the GIS system and the overlay is taking shape and is very informative.

If issues are subsequently raised at Area Board level by the parishes who have not responded, this will impact the time taken for their work to be undertaken and it will impact on any planning issues, as access to this information is very important. This work will benefit the parishes as well as county.

Community Payback – Call for Grot Spots

Wiltshire Probation Services is launching a new scheme, 'Community Payback, Involving Local Communities'. The scheme works with offenders to offer free labour to local communities to enhance the local environment. This includes clearing undergrowth, removal of graffiti or litter, repairing and redecorating community facilities and other environmental projects.

The Community Payback initiative has been supported by our Area Boards to receive Performance Reward Grant funding to provide mobile facilities which will enable the work to be carried out more efficiently and to broaden the reach of the project to include more rural parts of the county.

Area Boards are asked to call for 'Grot Spots', local areas which need clearing or community facilities which need decorating, litter picking or graffiti removal. These can be referred to the Community Payback Scheme, either directly using the referral form on the Community Payback leaflet or via their Community Area Manager through completion of a community issues sheet.

Wiltshire Local Transport Plan 2011 - 2026

The Council has a statutory duty to review and publish a new Local Transport Plan (LTP) by the end of March 2011. In essence, Local Transport Plans steer the implementation of national transport policies at the local level.

The Wiltshire Local Transport Plan is made up of:

- A long-term transport strategy that seeks to:
 - support economic growth
 - reduce carbon emissions
 - contribute to better safety, security and health
 - promote equality of opportunity
 - improve quality of life and promote a healthy natural environment
- A shorter-term implementation plan based on a realistic assessment of available funding, and
- A number of supporting strategies and technical documents.

In addition, the Local Transport Plan provides the framework for all other organisations with a direct or indirect involvement in transport in Wiltshire.

Consultation on the draft Local Transport Plan will run from **4 October to 26 November 2010**.

The preferred method of communication is for comments to be submitted online at: <http://consult.wiltshire.gov.uk/portal>, where electronic copies of all the documents will be available. Paper copies of the summary document, questionnaire and a reference copy of the Local Transport Plan will also be available from all libraries and main Council offices.

The Council's Cabinet and full Council will consider the results of the consultation in February 2011 prior to the publication of the final Local Transport Plan in March 2011.

Consultation Portal Link: <http://consult.wiltshire.gov.uk/portal>

Gypsy and Traveller Site Consultation

Consultation planned on possible new Gypsy and Traveller sites following on from the work carried out in April and June this year has now been put on hold. The issues consultation used figures proposed in the draft South West Regional Spatial Strategy as the basis of future need for Gypsy and Traveller sites. The Regional Spatial Strategy has now been revoked and it falls to local authorities to determine the right level of site provision. Officers are currently assessing existing information about the level of need for new Gypsy and Traveller sites in Wiltshire to make sure the development plan document progresses with the correct local targets for new site provision. This has affected the overall timetable for the preparation of the Gypsy and Traveller Site Allocations document. The Area Board will be informed once a revised project timetable on the provision of new sites for the travelling community is available.

Crime and Community Safety Briefing Paper Malmesbury Community Area Board 15th September 2010



1. Neighbourhood Policing

Area Commander: Inspector Steve Cox

Team Sergeant: Martin Alvis

Malmesbury Town Centre Team

Beat Manager – PC Samantha Bussey
PCSO – Dee Curran

Malmesbury Rural Team

Brinkworth, Dauntsey, Great Somerford, Little Sommerford, Lea and Cleverton, Brokenborough, St Paul Malmesbury Without, Norton and Foxley, Sherston, Easton Grey, Sopworth, Luckington and Alderton.

Beat Manager – PC Steve Humphries
PCSO – Durry Maule

Ashton Keynes & Minety Team

Ashton Keynes, Minety, Leigh, Oaksey, Crudwell, Hankerton, Charlton

Beat Manager – PC Simon Akers
PCSO - Samantha Walsh

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can always be found on our Wiltshire Police Website.

Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mrs Carole Soden

Please contact via Wiltshire Police Authority Tel. 01380 734022 or
<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

I have received numerous enquiries with regard to the disbandment of the Wiltshire Camera Road Safety Unit (CRSU). I would like to take this opportunity to reassure the community that although you will no longer see a mobile speed camera van parked in your village, you will still have the enforcement options of the Wiltshire Roads Policing Unit and my own Area Officers. On the 7th of September 2010, all my Community Beat Managers were trained in the use of two types of hand held speed detection devices, thereby enabling them to tackle speed offences in your town and villages.

I would also like to reassure you that the closure of the CRSU does not change any of the processes around Community Speed Watch. Therefore if you operate a Community Speed Watch scheme in your area, you are able to continue to do so. If you would like to adopt the scheme, you are also able to do so. We have had some

Wiltshire Police - 170 years of public service

outstanding results in Dauntsey over recent weeks, namely five drivers were monitored on three separate occasions exceeding the speed limit. The vehicle details were passed to the Wiltshire Police Roads Policing Unit who targeted these drivers, the result of which was three being caught speeding and issued with fines and penalty points on their driving licences.

Final Note

With the last few weeks of the warm weather in front of us, there is still a possibility of seeing an increase in opportunist burglaries. This is often due to windows being left wide open with no person being present in the property, offenders are able to enter a property quickly and remove easily obtainable items such as handbags, laptops etc.

There are 2 areas where all the community can help reduce this type of offence:

- Report any suspicious activity to police as soon as possible.
- Always close and lock all windows and doors when you are not in the room, especially when leaving the house or in the garden. Double-check that doors and windows are locked at night before you go to bed.

Please do all that you can to stop thieves targeting your homes? Prevention is always better than cure!

CRIME & DETECTIONS (1st September 2009 – 31st August 2010 compared to previous year)

MALMESBURY	CRIME				DETECTIONS	
	SEPT 2008 - AUG 2010				SEPT 2008 - AUG 2010	
	2008/09	2009/10	+ / -	% Change	2008/09	2009/10
Violence Against the Person	91	85	-6	-6.6%	68.1%	48.2%
Dwelling Burglary	28	40	12	42.9%	17.9%	10.0%
Criminal Damage	129	115	-14	-10.9%	11.6%	7.0%
Non Dwelling Burglary	57	73	16	28.1%	5.3%	0.0%
Theft from Motor Vehicle	49	29	-20	-40.8%	2.0%	6.9%
Theft of Motor Vehicle	12	18	6	50.0%	8.3%	11.1%
Total Crime	526	588	62	11.8%	23.8%	16.0%
County Division is compared with 15 most similar divisions in other Forces. Currently County Division is performing very well and is ranked 1st (out of 15) for our overall crime and 5th (out of 15) for our overall detection levels						

Anti-Social Behaviour – reported incidents

Jul - Sept 2009	Oct - Dec 2009	Jan - Mar 2010	Apr - Jun 2010	MONTHLY AVE (09/10)
126	86	101	93	101.5

Inspector Steven Cox (7th September 2010)
Area Commander



Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

Report for Malmesbury Area Board

Fires

WFRS attended 9 accidental fires in the Boards area during the months of May and June 2010. These incidents have included an oven, roof fire, bench, traffic bollard, electricity pole, an out of control bonfire, grass verge and a hedgerow.

We were also called to attend 3 deliberate fires over the same period. The incidents involved 2 bonfires and a shed. WFRS continues to liaise with other agencies to reduce deliberate fire setting.

Injuries

No individuals have been injured through any fire related incident that we have attended during May and June 2010.

RTC'S

We have attended 2 road traffic collisions within the Boards area. One of these occurred on the A429.

Co-Responder Calls

WFRS attended 20 co-responder calls within the Boards area during May and June 2010.

Community Safety

WFRS have been called to several barbecue related fires across the County during the past few weeks.

Barbecues are a great way to cater for a large group of people, but they can be a fire risk if not looked after properly - remember these simple tips:

- Keep young children well away from the barbecue.
- Keep a bucket of water, sand or a garden hose handy in case of emergency.
- Stand portable barbecues on an even surface and make sure they are away from the house, fences or shed.
- Don't place the barbecue on dry grass or vegetation.
- Use only approved lighter fuels - never petrol or paraffin.
- Lighter fuels must only be applied before lighting.
- Make sure matches are extinguished before disposing of them.
- Be careful with fatty foods and never pour oil onto meat when it is cooking.
- Never pour petrol on any barbecue to try and re-ignite it – start the process again.
- After you have finished cooking, extinguish the burning coals. Then leave one to three hours to check that the fire is completely out.
- Make sure the controls and cylinder valves of a gas barbecue are turned off before you store it away. Store your cylinder in a well ventilated area and check connections for leaks.

With reference to an incident that we have recently attended WFRS would like to remind individuals to consider kitchen safety, in particular not to leave their cooking unattended, and to keep all cooking appliances and utensils clean and free from a build up of grease.

For further information on how to prevent these types of incidents occurring please visit www.direct.gov.uk/firekills.

**Public consultation – The Government’s White Paper:
“Equity and Excellence: Liberating the NHS”**

The Government’s White Paper, Equity and Excellence: Liberating the NHS sets out how the Secretary of State for Health will hold the NHS Commissioning Board to account for delivering better health outcomes through a national NHS Outcomes Framework. A copy of the White Paper can be found at this web address:

http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/@ps/documents/digitalasset/dh_117794.pdf

Since publication, the Department of Health has launched a number of consultation and engagement papers to gain feedback on the White Paper proposals. These are as follows, and each separate consultation can be found by following the appropriate web address:

- Transparency in Outcomes – a Framework for the NHS
http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH_117583
- Increasing democratic legitimacy in health (11 October 2010)
http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/documents/digitalasset/dh_117721.pdf
- Commissioning for patients (11 October 2010)
http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/documents/digitalasset/dh_117705.pdf
- Regulating Healthcare providers (11 October 2010)
http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/documents/digitalasset/dh_117842.pdf

This is an excellent opportunity for the public to become involved in the future arrangements for the NHS, and we encourage as many local people and stakeholders to become involved and engaged with the proposals. The Government is particularly keen to see that the views of patients, Local Authorities, GPs and practice based commissioners are included in the consultation. The closing date for these consultations is 11 October 2010.

Have your say on pharmaceutical services

NHS Wiltshire is asking people to say what they think in a survey about the provision of pharmaceutical services in their area. The results will help NHS Wiltshire to understand how people use pharmaceutical services in Wiltshire and how they might like to use them in the future.

Ten thousand Wiltshire residents will have received a survey by post asking for their views. The survey has been organised by NHS Wiltshire and recipients have been chosen at random, from a list of all patients registered with a GP in the county. The anonymous results of the survey will be included in a pharmaceutical needs assessment (PNA), currently being undertaken by NHS Wiltshire, which is due to be published in February 2011. The pharmaceutical needs assessment is a key tool in the process of achieving high quality, accessible services, responsive to local needs.

Test waits down 75% in Wiltshire

Waiting for tests after seeing your GP with a health worry can be a stressful time for patients, but in June 2010 only **two** Wiltshire people had been waiting more than six weeks for any of the 15 most common diagnostic tests – down around 75% on the same month last year.

The total number of patients referred for the tests was 3,736. In the same month last year, the figure waiting more than six weeks was nine out of a total number of 4,354 waiting.

The national (English) figure for patients waiting for these tests was 3,500 – a decrease of 9.7% on the previous year.

Free infant massage sessions for mums and babies!

A Community Nursery Nurse for the Health Visitors Team at Devizes has recently qualified in baby massage and is now able to offer FREE infant massage to mothers - or fathers - and babies through the NHS in conjunction with post-natal group held at Devizes Health Centre. Alternatively, she can provide one-to-one training in the community if the parent is referred by a Health Visitor. Also in partnership with Devizes Children's Centre who sponsored the course.

The Annual General Meeting and Board meeting of NHS Wiltshire will be held on **29 September 2010 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs

Update From: Malmesbury and the Villages Community Area Partnership. (M&VCAP)

Date of Area Board Meeting: 15th September 2010

Headlines

Unfortunately we have sad news to reveal. Our Treasurer Paul Dove who had been a very active member of M&VCAP for several years recently passed away following a long illness he had been fighting. He will be and is sadly missed by all.

The M&VCAP AGM was held on Tuesday 17th August. Attendance was disappointing. It was apparent that work needs to be done to reach parishes with all news of M&VCAPs activities and this is being addressed. Officers appointed were, Sid Jevons Chairman, Robin Rogers and Ray Sanderson Vice-Chairmen, Peter Gilchrist Treasurer. Two new members have joined the Steering Group these are Mark Allen (Reduced Street Lighting Project) and Tony Pooley (Parish Councils Liaison). They join Alison Cross-Jones, Martin Rae, Ray Sanderson, Peter Gilchrist and Robin Rogers on the Steering Group.

Project Officer - Recruiting for this position has begun and a numbers of applicants have responded.

Preparation for the next themed event is ongoing. This is to be held on Wednesday 8th September commencing at 7.30pm in the Town Hall, Malmesbury. The theme is Transport for all. Giving information on what is available and how to obtain it.

M&VCP is holding a stall at the carnival's Petticoat Lane on Sunday August 29th giving out information and running a tombola stall for charity.

Issues

Web Site - A review of the group's website is ongoing and tenders for updates are being sought. In the meantime, the current site is now up to date.

CCTV-One of three cameras in Malmesbury is not working because the electrical connection appears to have failed; the electrical suppliers and "Clarence" have been notified and correction is awaited. The aerial is available but no further action can be taken with respect to installation and testing until all three cameras are operational. A press release requesting volunteers for monitoring has appeared in the local paper and some responses have been received.

New Projects. - M&VCAP have formed a team to lead the reduced street lighting consultation. Local parish councils have been contacted to gauge their interest. The scheme will be published. Recommendations with supporting documentation will be put to the Area Board January 2011.

A Speed Bump Survey for Malmesbury is being undertaken jointly by Malmesbury Town

Council and M&VCAP. Questionnaires are being distributed within the Partnership area to be returned by October 1st.

Community Safety Group. A successful safety event was held on the 24th June. Following an evaluation it is apparent that a public house is not the best venue for a Safety Event to take place. This has been taken on board and alternative venues are being sought.

Future Events/Dates for the Diary:

Calendar of Meetings:

Steering Group:- Tuesday 28th September, Monday 15th November, Tuesday 14th December. The meetings will be held at 7.00pm in the Orangery, Kings Arms, Malmesbury, unless otherwise notified.

Community Safety Meetings: - 30th September and 23rd December. Venue and time to be arranged.

Event - The next event gathering is Wednesday September 8th 7pm for 7.30 in the Town Hall, Malmesbury. The event is M&VCAP's opportunity to consult further about transport issues to those living in our community and to demonstrate all community travel options available.



Co-coordinator/Administrator for M&VCAP

Dated: 18th August 2010

Report to	Malmesbury Area Board
Date of Meeting	15 September 2010
Title of Report	Parish Council Involvement with Malmesbury Area Board
<p>Purpose of Report</p> <p>To ask Councillors to consider the feedback from two recent 'Tea & Talk' events with town/parish councils within the community area and consider implementing the following recommendations:</p> <ol style="list-style-type: none"> 1. Information about the Community Issues process and how issues are handled is sent to parish councils. 2. That more time is allocated on area board agendas to consider the Issues report and that a group of similar issues e.g. road safety is considered in depth at each meeting. 3. Councillors instigate more round table meetings between partners to resolve community issues. 4. Community issues are forwarded to parish/town councils to gauge whether they are collective/community issues or individual issue more appropriate as ward work for councillors 5. Parish councils be invited to ask their councillors to sign up individually to the CAN to ensure the speedy delivery of Malmesbury Area Board information 6. M&VCAP are encouraged to revitalise their contact with parishes/parish councils 7. M&VCAP are encouraged to re-present their Partner Update for the Area Board, to concentrate on punchy information about their current projects and inviting specific community involvement. 8. The area board consider issues from M&VCAP's parish forum as items for future debate/consideration. 9. The divisional highways team is requested to produce an annual plan for the Malmesbury community area of work to be carried out and provide email alerts to the parish clerk where it conflicts with the monthly plan already circulated to parish councils. 10. The area board consider hosting a special area board to consider a wide range of housing issues relevant to the needs of the Malmesbury community area 11. The area board consider limiting the number of items on future agendas to ensure greater input from attendees. 	

1. Background

- 1.1. The community area is made up from 20 parishes which are served by the Malmesbury Area Board.
- 1.2. Parish and town councils seek to represent the views of their community and as such have an important role to play in the community governance arrangements of Wiltshire Council, playing a valuable role in promoting involvement in local democracy.
- 1.3. During the winter 2009/10 a comprehensive review of the area boards was undertaken, examining the first 6 months of their operation. This involved electronic surveys and a workshop aimed at councillors, parish/town councils, officers, partners and the general public, which was held in Devizes on 8 March 2010. This data was subsequently used to inform a report to Cabinet on 23 March 2010. A copy of this report is available from the Council's website (<http://cms.wiltshire.gov.uk/mgConvert2PDF.aspx?ID=3434>)
- 1.4. Key recommendations from the report relating to parishes were as follows:
 - ✓ That parishes be encouraged to form clusters, forums and alliances within (and across) community areas to share knowledge, experience and concerns and to put forward items for consideration by the Area Boards.
 - ✓ That Area Boards communications be sent by email to all parish councillors through the community area network.
 - ✓ Those examples of successful collaborations between parish councils and area boards are promoted to demonstrate the successful outcomes that the new arrangements are delivering.
 - ✓ That Area Boards are expected to meet at a range of urban and rural venues.
 - ✓ That the Area Boards Handbook is revised to set out more clearly the role, rights and responsibilities of parish representatives upon the Area Boards and that this is circulated as a separate information sheet for parish and town councillors.
 - ✓ That Community Area Managers will offer to give presentations and host discussions about the local Area Boards for parish and town councils in the area.
- 1.5. In early summer, following ascertaining which were the best times to hold meetings, parish/town councils were contacted and Chairman, Clerk and Area Board representative invited to attend one of two 'Tea & Talk' events. These were held on the Wiltshire Council web site and hard copies available upon request. The meetings were on the afternoon of 28 June and the evening of 26 July 2010.

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Area Boards in Wiltshire Leaders Review – Cabinet Report 23 March 2010. • Notes from the two meeting with town/parish councils
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2. Main Considerations

- 2.1. Of the 20 parishes invited, Brokenborough, Easton Grey, Leigh, Malmesbury, Minety and Sopworth were unable to attend. Three of these are very small and rely on single individuals to undertake all roles.
- 2.2. An invitation has since been extended to those parishes who did not attend to visit them separately.
- 2.3. These informal events sought to cover the following topics, but allowed digression and sought to accommodate all issues:
 - How are area boards working for you?
 - Communications – including CAN sign up for all parish councillors
 - Would a parish council forum be useful?
 - Relationship with Malmesbury & Villages Community Area Partnership (M&VCAP)
- 2.4. By listening to the views of parishes there is an opportunity to improve not only the experiences of individuals and parish councils but also the Malmesbury area board.

3. Environmental & Community Implications

- 3.1. The devolution of decision making and community governance arrangements complies with the aims of the Sustainable Communities Strategy for Wiltshire 2007-2016.

4. Financial Implications

- 4.1. There are no financial implications directly associated with this report.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. The decentralisation of decision-making and the new community governance arrangements in Wiltshire are aimed to improved access to the Council, its services and democratic process. These recommendations seek to further improve the situation at a local level.

8. Feedback from Parish Councils

8.1. Community Issues

8.1.1. Officers recommend that:

- Information about the Community Issues process and how issues are handled is sent to parish councils.
- That more time is allocated on area board agendas to consider the Issues report and that a group of similar issues e.g. road safety is considered in depth at each meeting.
- Councillors instigate more round table meetings between partners to resolve community issues.
- Community issues are forwarded to parish/town councils to gauge whether they are collective/community issues or individual issue more appropriate as ward work for councillors.

- 8.1.2. Not everyone was familiar with the process of how issues were raised by individuals/communities and how they were subsequently dealt with outside and area board meeting with partners and service providers.

- 8.1.3. It was felt that issues should be given greater importance on the area board agenda with more time allocated to their discussion and the opportunity to hold the council to account, the latter being promised when area boards were first introduced.

- 8.1.4. Where issues arise from an individual it was suggested that they be first forwarded to the appropriate parish council to ascertain whether it was a collective/community concern or not.

- 8.1.5. Some parishes were frustrated that some issues took so long to be resolved and that round table discussion away from the area board might help to sort matters out.

8.2. **Community Area Network (CAN)**

8.2.1. Officers recommend that:

- Parish councils be invited to ask their councillors to sign up individually to the CAN to ensure the speedy delivery of Malmesbury Area Board information

8.2.2. The Malmesbury area board Community Area Network (CAN) was discussed including the advantage of all members who had access to the internet to sign up wherever possible. Some parishes explained that they already had an effective electronic means of circulating information while others said many of their members did not use the internet so paper copies of information were still used. Personal details would only used for the CAN and could be removed on request.

8.3. **Malmesbury & Villages Community Area Partnership (M&VCAP)**

8.3.1. Officers recommend that:

- M&VCAP are encouraged to revitalise their contact with parishes/parish councils
- M&VCAP are encouraged to re-present their Partner Update for the Area Board, to concentrate on punchy information about their current projects and inviting specific community involvement.
- The area board consider issues from M&VCAP's parish forum as items for future debate/consideration.

8.3.2. Parishes wanted better communication between the parishes and M&VCAP, whether it was a newsletter, Face book or website. They didn't want to be overloaded with masses of emails, but links to websites was fine. Parish magazines were also an untapped resource and one of the parish councillors subsequently provided M&VCAP with a list of local contacts.

8.3.3. Parishes were concerned about the very small steering group and lack of public meetings. The chairman of M&VCAP was able to explain that two public meetings were planned for the autumn and that the steering group size was not by design but lack of people willing to join and be actively involved.

8.3.4. The relationship between parishes, the area board and M&VCAP was discussed. M&VCAP represented the voluntary sector across the whole of the community area who worked cooperatively with the community partners and the area board to help to consult, facilitate and achieve priority actions within the Community Plan plus those constantly arising from the community.

8.3.5. It was recognised that more could be achieved collectively than working in isolation and the idea of a parish forum being established as a sub-group of M&VCAP was discussed and a councillor expressed willingness to take on the

co-ordination. It was hoped that common issues arising from such a group would carry more weight at the area board and would be likely to engender greater community support/volunteering from within the parishes.

8.4. Parish Council Forums

- 8.4.1. There seemed mileage in a collective parish view to present ideas to either the Area Board or M&VCAP. Many parishes agreed that a forum should be established as a sub-group of M&VCAP (see above M&VCAP recommendation).
- 8.4.2. Some parishes favoured the idea of a divisional cluster, while others felt no advantage in having a collective voice.

8.5. Highways

8.5.1. Officers recommend that:

- The divisional highways team is requested to produce an annual plan for the Malmesbury community area of work to be carried out and provide email alerts to the parish clerk where it conflicts with the monthly plan already circulated to parish councils.

8.5.2. Parish councils felt an annual list of planned highways work would be helpful. Parishes also requested an email alert to the parish clerk to notify when works were to be undertaken, however a timetable is already provided in the monthly parish newsletter.

8.6. Housing

8.6.1. Officers recommend that:

- The area board consider hosting a special area board to consider a wide range of housing issues relevant to the needs of the Malmesbury community area

8.6.2. Concern was expressed about 'choice based lettings' as this had resulted in people from outside the community getting accommodation rather than local people.

8.6.3. The question was asked to whether housing needs surveys being undertaken?

8.6.4. A special area board meeting devoted to housing would be useful, to include input from all local housing providers such as Jephson, Guinness and Westlea.

8.7. Area Board Improvements

8.7.1. Officers recommend that:

- The area board consider limiting the number of items on future agendas to ensure greater input from attendees.

8.7.2. The general feeling was that the area boards were improving all the time and were a good sounding board for issues to be discussed. There was a mixed view about the level of decision making taking place.

8.7.3. There was a general consensus that there was too much on the agenda and they would rather see fewer items with more time to discuss them, which should include more input from the floor and a desire to gather information not just project it. Some wanted to be more involved in influencing budget allocation/prioritisation, while factual information could be provided on an information sheet, rather than via a presentation. A faster turn round of the minutes would be appreciated.

8.7.4. A few felt that 'Malmesbury Area Board' was not an inclusive enough name to reflect the whole community and felt that too many of the matters discussed related to the town only.

8.7.5. Venues for area boards were discussed and parishes requested to forward details of possible new venues, which were difficult to find in a rural area.

9. Conclusions

9.1. The meetings proved a very useful way of informally engaging with the parish councils and gave them an opportunity to share ideas and contribute ideas for improvements.

9.2. It would seem sensible to offer similar meetings next year, when they might be offered through the M&VCAP parish council forum.

The following background papers were used in preparation of this report: 'Tea & Talk' Notes of meeting between town/parish councils and Malmesbury community area manager 28 June 2010' and 'Tea & Talk' Notes of meeting between town/parish councils and Malmesbury community area manager 26 July 2010' and are available on request.

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Report to	Malmesbury Area Board
Date of Meeting	15 September 2010
Title of Report	Malmesbury Community Issues Update

Purpose of Report

To provide a Community Issues update and invite members of the Area Board to:

1. Close 5 community issues.
2. Refer 3 issues to the Malmesbury Area Board Local Transport Plan Allocation Group.
3. Consider 2 car parking issues at the 10 November area board.
4. Await responses from 4 town/parish councils in respects to participating in Community Speedwatch schemes.
5. Consider 2 issues related to speed bumps and dropped kerbs following a report to the January 2011 Area Board.

1. Background

- 1.1. At the time of writing (19 August 2010), a total of 58 community issues have been received, of which 31 have been closed and 27 are in progress. There are currently no new requests.

Background documents used in the preparation of this Report	Malmesbury community issues online at: http://www.wiltshire.gov.uk/communityandliving/areaboard.htm
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2. Main Considerations & Officer Recommendations

2.1. Closure of Issues

- 2.1.1. Members are invited to close the following 5 issues (emboldened in Appendix 1)
- 2.1.2. **Issue 656** – Officers no longer perceive this as an issue as St Joseph’s Primary School governors wish to renegotiate their School Travel Plans.
- 2.1.3. **Issues 748 & 749** – Two flooding related issues in Dauntsey are being addressed through legal proceedings and officers feel that it would be duplication for the area board also to deal with them.
- 2.1.4. **Issues 1130 & 1134** – In the opinion of the police and following checks there is no evidence of speeding in Burnivale or by the zebra crossing on A429 by Malmesbury health centre & police station.

2.2. Issues for consideration by the Local Transport Plan Allocation Group

- 2.2.1. At the July 15 Area Board it was agreed to establish a Local Transport Plan Allocation Group. The group would work together with transport officers to help decide which schemes should be recommended to the area board for funding. The money set aside is for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport; and improve traffic management. It will not deal with maintenance issues.
- 2.2.2. Officers suggest that issues **334, 562 and 620** are referred to the Malmesbury Local Transport Plan Allocation Group to consider, together with suggestions already identified by officers at county hall.

2.3. Issues for consideration at 10 November Area Board

- 2.3.1. Officers suggest that issues **406 & 655** are picked up at the November meeting when Councillor Tonge and parking officers will attend the meeting to provide information about council’s parking strategy consultation.

2.4. Community Speedwatch issues waiting a parish council response

- 2.4.1. Issues **426, 609, 762, 882 and 947** have all received metro count feedback identifying them eligible for Community Speedwatch. Parishes have been contacted to confirm whether they wish to participate.

2.5. Malmesbury Traffic Calming and other highways measures

2.5.1. Issues **438 and 440** are associated with the joint survey by Malmesbury Town Council and Malmesbury & Villages Community Area Partnership relating to the speed bumps in town, dropped kerbs and other highways issues. Consultation will take place until 1 October 2010 and will be widely available in paper version and on-line. The results will be presented to the January 2011 Area Board.

3. Environmental & Community Implications

3.1. Addressing community issues contribute to the improvement of community wellbeing in the area, the extent and specifics of which will be dependent upon the individual issue.

4. Financial Implications

4.1. There are no specific financial implications related to this report.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1 The opportunity to raise Community Issues enables individuals, voluntary and community groups, town and parish councils an equal opportunity to identify and seek assistance to address problematic issues.

Appendices:	Appendix 1 - Malmesbury Area Board Community Issues – Progress Table
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No unpublished documents have been relied upon in the preparation of this report.

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Malmesbury Area Board Community Issues – Progress Table

ID	Category	Division	Summary of Issue	Status
406	Car Parking	Malmesbury	Residents Parking in Malmesbury	Cllr Dick Tonge and officers to attend the 10 November 2010 Area Board (taking place at Brinkworth Earl Danby's Primary School at 7pm), to provide feedback on the parking strategy consultation. This will indicate whether there is sufficient interest in Malmesbury to pursue a residents parking scheme.
655	Car Parking	Malmesbury	St Josephs seek parking permits for Cross Hayes	The Local Transport Plan Car Parking Strategy public consultation will take place between 12 July - 3 September 2010, when this matter can be raised. The preferred method of communication is for comments to be submitted on line at http://consult.wiltshire.gov.uk/portal . A reference copy of the report will also be available from the library. Cllr Dick Tonge and Chris Major will attend the 10 November Area Board to provide feedback on the parking strategy consultation.
1074	Car Parking	Malmesbury	Access to car parking by Glovers Courts residents	Forwarded to Wiltshire Council parking team.
273	Highways	Malmesbury	Poor condition of roads in Malmesbury	Repairs to the road surface on town hill (High Street) are planned to be undertaken shortly. Feedback from Town Council/M&VCAP speed bump survey waited.
334	Highways	Minety	Safety at North End Crossroads, Ashton Keynes	This issue will be considered by the Local Transport Plan Allocation Group, a sub-group of Malmesbury Area Board which will meet in September. The outcomes of that meeting will be reported back to the 10 November Area Board where any decisions will take place.
426	Highways	Minety	Speeding traffic in Minety	Could the parish council reconsider whether the community wish to undertake Community Speedwatch please, or whether this item should be closed.
430	Highways	Malmesbury	Poor road conditions in Malmesbury	Various repairs to the road surfaces in the town are planned to be undertaken shortly.
438	Highways	Malmesbury	Remove or replace speed bumps in the town	Awaiting the results of the joint Town Council/M&VCAP survey.
440	Highways	Malmesbury	Disabled Access in Malmesbury	Access in the town forms part of a joint survey by Malmesbury Town Council and Malmesbury & the Villages Community Area Partnership. This survey has just been launched and will be available on-line and in paper version until 1 October

				2010, with results being presented to the Area Board in January 2011.
562	Highways	Malmesbury	Crossing needed on Tetbury Hill Road near Filands.	This issue will be considered by the Local Transport Plan Allocation Group, a sub-group of Malmesbury Area Board which will meet in September. The outcomes of that meeting will be reported back to the 10 November Area Board where any decisions will take place. .
609	Highways	Malmesbury	Concerns about speeding traffic in Malmesbury	Metro count feedback showed that Park Road and Webb's Way were not eligible for Community Speedwatch (CSW) as speeding was not a problem. However Bristol Road, Sherston Road and Wychurch Hill all showed speeding problems and would be eligible for CSW. The Town Council will be notified and invited to participate in the CSW scheme.
620	Highways	Brinkworth	Footpath required in Dauntsey	This issue will be considered by the Local Transport Plan Allocation Group, a sub-group of Malmesbury Area Board which will meet in September. The outcomes of that meeting will be reported back to the 10 November Area Board where any decisions will take place.
637	Highways	Malmesbury	Poor state of the roads in Malmesbury	Various repairs to the road surfaces in the town are planned to be undertaken shortly..
656	Highways	Malmesbury	Safe Routes to St Joseph's school	The School/School Governors wish to renegotiate the Travel Plans agreed with the previous head teacher. On that basis it will be suggested that this issue is closed.
762	Highways	Malmesbury	HGV, speeding and lack of crossing in Corston	Results from the metro count indicate (85% = 38mph) that Corston is a suitable site for Community Speedwatch. This information will be passed to the parish council who will be responsible for liaising with the team to set up/train local residents if they decide there is sufficient interest to undertake this scheme.
882	Highways	Malmesbury	Concerns about speeding in Corston	Results from the metro count indicate (85% = 38mph) that Corston is a suitable site for Community Speedwatch. This information will be passed to the parish council who will be responsible for liaising with the team to set up/train local residents if they decide there is sufficient interest to undertake this scheme.
906	Highways	Malmesbury	Poor condition of unclassified road between Lea - Cleverton	Forwarded to Council officers for response.
947	Highways	Brinkworth	Speeding traffic through Startley	Results from the metro count indicate that Startley 85% 40.3 mph, making this site suitable for Community Speedwatch. This information will be shared with the CSW team who will be in touch with Great Somerford parish council.
1024	Highways	Sherston	Replacement finger post at Willesley T junction sought	Highways officers inform me that a resin finger post has been ordered for the Willesley T junction and is awaiting delivery.

1129	Highways	Minety	Speeding vehicles in Leigh on B4040	Police confirm that they will be carrying out some checks.
1130	Highways	Malmesbury	Speeding in Burnivale	This matter has been raised with the police, who have visited Burnivale. In their opinion there is no evidence of speeding and because of nature of the road it would be difficult to exceed the speed limit. With no evidence the Councils highways department would not consider installing speed signs and ramps.
1132	Highways	Malmesbury	Unsafe pavement at entrance to George Veterinary Surgery, Malmesbury	This matter has been forwarded to the Councils highways team, however in future please refer this type of issue in the first instance to CLARENCE on 0800 232323 (Mon-Fri 8.30am - 5.00pm). This is suitable for reporting all road and lighting defects.
1133	Highways	Malmesbury	Damaged footpath on A429 opposite Malmesbury health centre	This matter has been forwarded to the Councils highways team, however in future please refer this type of issue in the first instance to CLARENCE on 0800 232323 (Mon-Fri 8.30am - 5.00pm). This is suitable for reporting all road and lighting defects.
1134	Highways	Malmesbury	Perceived speeding approaching zebra crossing by Health Centre	The police have been monitoring the area for some time as they too thought there might be a problem with speeding vehicles. However there is no evidence when the area is checked (at various times) using a speed checking device.
1135	Highways	Brinkworth	Poor pavement - Lea village hall , north to The Street	Highways engineers at the Area Office discussed this with the parish clerk last year when this pavement was placed on a list of foot ways requiring major maintenance treatment and was submitted earlier this year to County Hall for consideration for major maintenance when sufficient funding is available. The Area Office will continue to submit this pavement for consideration each financial year until it is approved by County Hall for treatment. It is prioritised with other pavements in the County requiring similar or same treatment but unfortunately funding each year is limited and this year is no exception.
748	Planning	Malmesbury	Surface water discharge concerns on new development	The Area Board considered the matter on the 12 May. It was stated that legal proceedings were being undertaken in respect to this issue so it would be inappropriate for the matter to be discussed.
749	Planning	Malmesbury	Concern that barn and other structures block floodplain	The Area Board considered the matter on the 12 May. It was stated that legal proceedings were being undertaken in respect to this issue so it would be inappropriate for the matter to be discussed.

Report to	Malmesbury Area Board
Date of Meeting	15 September 2010
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider 3 applications seeking 2010/11 Area Board Grants and the following officer recommendations:

1. Malmesbury Netball Club - award £1,000 to cover set up costs of establishing a netball club in Malmesbury serving the whole community.
2. Crudwell Short Mat Bowls Club – award £802 to purchase bowls equipment suitable for older and less able players.
3. Kings Day Nursery School, Malmesbury – award £651 to purchase a range of equipment for use by children attending new breakfast and afterschool clubs at the nursery.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. During 2010/2011 all applicants are being encouraged to contact Charities Information Bureau who is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.6. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.7. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 20010/11• How you view where you live - Malmesbury & the Villages Community Plan 2009-2013
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2. Main Considerations

- 2.1. Malmesbury Area Board was allocated a 2010/2011 budget of £40,593 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2009/2010 budget was £682, resulting in a balance of £41,275.

- 2.2. At the 12 May area board, funding totalling £4,230 was distributed, leaving a balance of £37,045.
- 2.3. At the 7 July area board community area grants totalling £4,420 was approved, leaving a balance of £32,625.
- 2.4. The Area Board on 12 May 2010 agreed to fund £3,000 to the Malmesbury and the Villages Community Area Plan.
- 2.5. The Area Board agreed on 7 July 2010 to match fund the transport and young people project funding allocated by Cabinet by £4,000.
- 2.6. The total balance of funding remaining to the area board for distribution is £25,625.
- 2.7. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.8. There are 6 funding rounds during 2010/11. The third is contained in this report the remaining will take place on:
 - 10 November 2010
 - 19 January 2011
 - 16 March 2011
- 2.9. The deadline for receipt of funding applications for consideration at 10 November 2010 Area Board is 30 September 2010.

3. Environmental & Community Implications

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Malmesbury Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Malmesbury Area Board will have a balance of £ 23,172.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Malmesbury Netball Club	Establish a netball club in Malmesbury serving the whole community.	£1,000

8.1.1. Officers recommend that Malmesbury Netball Club is awarded £1,000 towards the cost of establishing a netball club in Malmesbury serving the community area.

8.1.2. Officers are of the opinion that this application meets the 2010/11 grant criteria.

8.1.3. There is scant reference to adult participation in sport in the Malmesbury & Villages Community Plan 2009-2013, although activities for young people did feature. The emerging ‘People, Places and Promises – Wiltshire Community Plan 2011-2026’, however does recognise the need for people to take responsibility for their own health through exercise and other factors.

8.1.4. The applicant has only approached the area board for funding and is seeking the full cost of the project.

8.1.5. The Council’s sports development manager and netball development officer earlier in the year initiated a ‘back to netball’ project in Malmesbury, which successfully recruited some 25 women of which approximately 75% attending each session.

8.1.6. The group are now keen to take this initiative further by establishing a netball club in the community area and are requesting set up costs to sustain them through their first year as the club gets established and membership is expanded not only to adults but also to young people.

- 8.1.7. Although community area grant criteria allow for set up costs, councillors may wish to add a condition that no further running costs would be available in future, so the club do need to ensure that they use the coming year to consolidate their membership to ensure a sustainable future.
- 8.1.8. The applicant states that the club will address issues of rural isolation. In this respect members of the area board may wish to stress to the applicant the need to consider promotion of the club through parish magazines and car sharing opportunities to attend the club by those who might find accessing the Activity Zone, difficult.
- 8.1.9. A decision not to fund this project is likely to result in the project being delayed until funding is raised from elsewhere.

Ref	Applicant	Project proposal	Funding requested
8.2.	Crudwell Short Mat Bowls Club	Purchase bowls equipment suitable for older and less able players	£802

- 8.2.1. Officers recommend that Crudwell Short Mat Bowls Club are awarded £802 to purchase bowls equipment suitable for older and less able players.
- 8.2.2. Officers are of the opinion that this application meets the 2010/11 grant criteria.
- 8.2.3. There is scant reference to adult participation in sport in the Malmesbury & Villages Community Plan 2009-2013. The emerging 'People, Places and Promises – Wiltshire Community Plan 2011-2026', however does recognise the need for people to take responsibility for their own health through exercise and other factors.
- 8.2.4. The applicant has only approached the area board for funding and is seeking the full cost of the project.
- 8.2.5. While the club already boasts a large membership it wishes to expand it further as well as retain current members. It particularly wishes to encourage older and less able members through the provision of lighter woods as well as some younger players who might also value using lighter equipment.
- 8.2.6. A decision not to fund this application would lead to a delay in funding while the applicant sought funding from other sources.

Ref	Applicant	Project proposal	Funding requested
8.3.	Kings Day Nursery School, Malmesbury	To purchase equipment for use by children attending new breakfast and afterschool clubs at the nursery	£651

8.3.1. Officers recommend that Kings Day Nursery School is awarded £651 to purchase equipment for use by children attending new breakfast and afterschool clubs at the nursery.

8.3.2. Officers are of the opinion that this application meets the 2010/11 grant criteria.

8.3.3. The application demonstrates links to the Malmesbury & Villages Community Plan 2009-2013, which refers to the need to support early years, toddler groups and pre-schools in villages.

8.3.4. The applicant has only approached the area board for funding and is seeking the full cost of the project.

8.3.5. Kings Day Nursery School, which has been operating for 15 years, currently offers facilities for children from the age of 2 months upwards between 7.30am and 6pm and is the only such nursery in the town.

8.3.6. A recent survey undertaken by the nursery has identified the need for a breakfast club and afterschool club for primary aged siblings of those children using the nursery. This will particularly benefit those parents whose employment arrangements require affordable, 'one stop' care provision for their children.

8.3.7. The equipment will supplement the facilities already available and should appeal to the primary aged children attending.

8.3.8. This proposal is supported by the council's Out of School Childcare Development Worker.

8.3.9. A decision not to fund this application seems unlikely to result in a delay in offering the breakfast and after school club, however the activities offered would be limited until other funding had been sought.

Appendices	Appendix 1 Grant application – Malmesbury Netball Club Appendix 2 Grant application – Crudwell Short Mat Bowls Club Appendix 3 Grant application – Kings Day Nursery School
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No unpublished documents have been relied upon in the preparation of this report.

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MALMESBURY AREA BOARD

Please note: all items are provisional and subject to change

Date	Cabinet Member Attending	Location	Area Board Agenda Items (including officer contact details)	Other events (provisional)
10 November 2010	Cllr Jane Scott	Brinkworth Earl Danby's Primary School School Hill Brinkworth Chippenham Wiltshire SN15 5AX	Community Items: Partner items: Corporate items: Feedback on review of library service Local Transport Plan funding allocation feedback Local Transport Plan car parking strategy outcomes Results of community flooding consultation Budget consultation Minety bus clearway (following consultation by Minety Parish Council) Community Area Grants will be considered.	
19 January 2011		To be confirmed	Community Items: Outside Body Appointment Update Partner items: Corporate items: Outcome of leisure facilities review Community Area Grants will be considered.	
16 March 2011	Cllr Fleur de Rhe Philipe	Ashton Keynes Village Hall	Community Items: Partner items: Corporate items: Community Area Grants will be considered.	

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 Democratic services officer: Alexa Smith (alexa.smith@wiltshire.gov.uk)
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